

SUN MOUNTAIN LODGE

Application for Employment

An Equal Opportunity Employer

We do not discriminate on the basis of race, color, religion, national origin, sex, age, veteran status, sexual preference, marital status, non-job related disability or any other protected group status. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application. **PLEASE PRINT**, except for signature on back of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Job Applied For _____ Today's Date _____

Are you seeking: Full-time___ Part-time___ Seasonal___ Temporary___ employment?

How did you find out about us? Friend___ Relative___ Advertisement___ Agency___ Internet___ Other___

When could you start work? _____

Last Name _____ First Name _____ MI _____ Telephone Number _____

Mailing Address _____ City _____ State _____ Zip Code _____

Are you 18 years of age or older? Yes___ No___
(If you are hired, you may be asked to submit proof of age documentation)

If hired, can you furnish proof that you are eligible to work in the United States? Yes___ No___

Have you ever applied here before? Yes___ No___ If yes, when? _____

Were you ever employed here? Yes___ No___ If yes, when? _____

Are you now or do you expect to be engaged in any other business or employment? Yes___ No___

If yes, please explain _____

What specific qualifications, if any, do you have for this position? _____

Work History

List names of employers in consecutive order with present or last employer listed first. Account for all periods of time including military service and any period of unemployment. If self-employed, give firm name and supply business references.

Name of Employer _____ Supervisor _____

Address _____ City _____ State _____ Zip Code _____

Telephone Number _____ Dates Employed: From (mo/yr) _____ / _____ To (mo/yr) _____ / _____

Title: _____

Reason for leaving: _____

Duties: _____

Name of Employer _____ Supervisor _____

Address _____ City _____ State _____ Zip Code _____

Telephone Number _____ Dates Employed: From (mo/yr) _____ / _____ To (mo/yr) _____ / _____

Title: _____

Reason for leaving: _____

Duties: _____

Name of Employer _____ Supervisor _____

Address _____ City _____ State _____ Zip Code _____

Telephone Number _____ Dates Employed: From (mo/yr) _____ / _____ To (mo/yr) _____ / _____

Title: _____

Reason for leaving: _____

Duties: _____

Name of Employer _____ Supervisor _____

Address _____ City _____ State _____ Zip Code _____

Telephone Number _____ Dates Employed: From (mo/yr) _____ / _____ To (mo/yr) _____ / _____

Title: _____

Reason for leaving: _____

Duties: _____

***Note:** If you need further space to list all former employment please use a blank piece of paper and attach.

Education

_____	_____	Yes _____ No _____	_____
Name of High School or GED	Years Completed	Diploma/Degree	Subjects Studied
_____	_____	_____	_____
Address	City	State	Zip

_____	_____	Yes _____ No _____	_____
Name of College or University	Years Completed	Diploma/Degree	Subjects Studied
_____	_____	_____	_____
Address	City	State	Zip

_____	_____	Yes _____ No _____	_____
Name of Voc. or Tech. School	Years Completed	Diploma/Degree	Subjects Studied
_____	_____	_____	_____
Address	City	State	Zip

Special Skills

What skills or additional training do you have that are related to the job for which you are applying?

What machines or equipment can you operate that are related to the job for which you are applying?

For Driving Jobs only: Do you have a valid drivers license? Yes _____ No _____

Drivers License Number: _____

Has your drivers license been suspended or revoked in the last 3 years? Yes ___ No ___ If yes, give details

List professional, trade, business or civic activities and offices held. (Exclude labor organizations and memberships which reveal race, color, religion, national origin, sex, age, sexual preference, marital status, disability or other protected group Status.)

References

Have you worked or attended school under any other names? Yes _____ No _____

If yes, give names: _____

Are you presently employed? Yes _____ No _____

If yes, may we contact your present employer? Yes _____ No _____

Have you ever been fired from a job or asked to resign? Yes _____ No _____

If yes, please explain: _____

Give three references, not relatives or former employers.

<u>Name</u>	<u>Address (include City, State, Zip Code)</u>	<u>Phone</u>
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

Affidavit

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may justify my dismissal if discovered at a later date.

I understand that the employer may request an investigative consumer report from a consumer reporting agency. This report may include information as to my character, reputation, personal characteristics and mode of living obtained from interviews with neighbors, friends, former employers, schools and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.

I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements and I release Sun Mountain Lodge, Inc. relative to this investigation and the results.

I understand I may be required to successfully pass a drug screening examination. I hereby consent to a pre or post employment drug screen.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without cause and with or without notice.

I have read, understand, and by my signature consent to these statements.

Signature: _____ Date: _____